

AGENT & STATUS INFO	GENERAL INFORMATION	DESCRIPTION	ADDITIONAL INFORMATION
UTILITIES, ASSUMPTIONS, & FINANCIAL INFORMATION	ROOMS & BATHS	REMARKS	LOCKBOX

Status Information			
<input type="checkbox"/> REQ MLS Status:	<input type="checkbox"/> Coming Soon	<input type="checkbox"/> Active	Expected Active Date:
<input type="checkbox"/> REQ Office Exclusive:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Agent Information	
<input type="checkbox"/> REQ List Agent ID:	Co List Agent ID:

GENERAL INFORMATION

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Location Information			
<input type="checkbox"/> REQ Street #:	Dir Prefix:	<input type="checkbox"/> REQ Street Name:	Street Suffix:
Dir Suffix:	Unit #:	<input type="checkbox"/> REQ State:	<input type="checkbox"/> REQ County:
Municipality/Township:		Neighborhood:	
Building Name:		<input type="checkbox"/> REQ MLS Area:	
<input type="checkbox"/> REQ Subdivision/Complex:			
<input type="checkbox"/> REQ Zip Code:	+4:	Cross Street:	

Listing Information			
Property Sub Type:	<input type="checkbox"/> Business	<input type="checkbox"/> Deeded Parking	<input type="checkbox"/> Hotel/Motel
	<input type="checkbox"/> Office	<input type="checkbox"/> Retail	<input type="checkbox"/> Unimproved Land
			<input type="checkbox"/> Industrial
			<input type="checkbox"/> Mixed Use
<input type="checkbox"/> REQ List Price:			
<input type="checkbox"/> REQ Listing Contract Date:	<input type="checkbox"/> REQ Expiration Date:		
<input type="checkbox"/> REQ Listing Agreement:	<input type="checkbox"/> Exclusive Agency	<input type="checkbox"/> Exclusive Right to Sell	<input type="checkbox"/> Net
	<input type="checkbox"/> Probate	<input type="checkbox"/> Purchaser Exemptions	<input type="checkbox"/> Transaction Brokerage
<input type="checkbox"/> REQ Listing Service Type:	<input type="checkbox"/> Entry Only	<input type="checkbox"/> Full Service	<input type="checkbox"/> Limited Service
Special Listing Conditions:			
<input type="checkbox"/> Auction	<input type="checkbox"/> In Foreclosure	<input type="checkbox"/> Probate Listing	<input type="checkbox"/> Short Sale
<input type="checkbox"/> Bankruptcy Property	<input type="checkbox"/> Listed As Is	<input type="checkbox"/> Real Estate Owned	<input type="checkbox"/> Standard
<input type="checkbox"/> HUD Owned	<input type="checkbox"/> Notice of Default	(Bank Owned)	<input type="checkbox"/> Third Party Approval
Owner's Name:		Owner's Phone:	
Occupant Name:		Occupant Type:	
		<input type="checkbox"/> Owner	<input type="checkbox"/> Tenant
		<input type="checkbox"/> Vacant	
<input type="checkbox"/> REQ Licensee Assisting Seller:	<input type="checkbox"/> Designated Agent	<input type="checkbox"/> Seller's Agent	<input type="checkbox"/> Transaction Brokerage
Auction:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Land Lease:
			<input type="checkbox"/> Yes
			<input type="checkbox"/> No

General Listing Information			
First Floor Area:	Second Floor Area:	Building Area Total:	
Building Area Units:	<input type="checkbox"/> Square Feet	<input type="checkbox"/> Square Meters	<input type="checkbox"/> Acres
Leasable Area:			
Leasable Area Units:	<input type="checkbox"/> Square Feet	<input type="checkbox"/> Square Meters	<input type="checkbox"/> Acres
Lot Size Acres:			
Lot Size Source:	<input type="checkbox"/> Appraiser	<input type="checkbox"/> Builder	<input type="checkbox"/> Other
	<input type="checkbox"/> Owner	<input type="checkbox"/> Public Records	<input type="checkbox"/> Survey
Office Area:	Paved Area Dimensions:	Retail Area:	

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REQ Business Type:				
<input type="checkbox"/> Accounting <input type="checkbox"/> Administrative and Support <input type="checkbox"/> Advertising <input type="checkbox"/> Agriculture <input type="checkbox"/> Animal Grooming <input type="checkbox"/> Appliances <input type="checkbox"/> Aquarium Supplies <input type="checkbox"/> Arts and Entertainment <input type="checkbox"/> Athletic <input type="checkbox"/> Auto Dealer <input type="checkbox"/> Automotive <input type="checkbox"/> Bakery <input type="checkbox"/> Bar/Tavern/Lounge <input type="checkbox"/> Barber/Beauty <input type="checkbox"/> Bed & Breakfast <input type="checkbox"/> Books/Cards/Stationary <input type="checkbox"/> Butcher <input type="checkbox"/> Cabinets <input type="checkbox"/> Candy/Cookie <input type="checkbox"/> Car Wash <input type="checkbox"/> Carpet/Tile <input type="checkbox"/> Child Care <input type="checkbox"/> Church <input type="checkbox"/> Clothing <input type="checkbox"/> Commercial	<input type="checkbox"/> Computer <input type="checkbox"/> Construction/Contractor <input type="checkbox"/> Convalescent <input type="checkbox"/> Convenience Store <input type="checkbox"/> Dance Studio <input type="checkbox"/> Decorator <input type="checkbox"/> Deli/Catering <input type="checkbox"/> Dental <input type="checkbox"/> Distribution <input type="checkbox"/> Doughnut <input type="checkbox"/> Drugstore <input type="checkbox"/> Dry Cleaner <input type="checkbox"/> Education/School <input type="checkbox"/> Electronics <input type="checkbox"/> Employment <input type="checkbox"/> Farm <input type="checkbox"/> Fast Food <input type="checkbox"/> Financial <input type="checkbox"/> Fitness <input type="checkbox"/> Florist/Nursery <input type="checkbox"/> Food & Beverage <input type="checkbox"/> Forest Reserve <input type="checkbox"/> Franchise <input type="checkbox"/> Furniture <input type="checkbox"/> Gas Station	<input type="checkbox"/> Gift Shop <input type="checkbox"/> Grocery <input type="checkbox"/> Hardware <input type="checkbox"/> Health Food <input type="checkbox"/> Health Services <input type="checkbox"/> Hobby <input type="checkbox"/> Home Cleaner <input type="checkbox"/> Hospitality <input type="checkbox"/> Hotel/Motel <input type="checkbox"/> Ice Cream/Frozen Yogurt <input type="checkbox"/> Industrial <input type="checkbox"/> Jewelry <input type="checkbox"/> Landscaping <input type="checkbox"/> Laundromat <input type="checkbox"/> Liquor Store <input type="checkbox"/> Locksmith <input type="checkbox"/> Manufacturing <input type="checkbox"/> Medical <input type="checkbox"/> Mixed <input type="checkbox"/> Mobile/Trailer Park <input type="checkbox"/> Music <input type="checkbox"/> Nursing Home <input type="checkbox"/> Office Supply <input type="checkbox"/> Other <input type="checkbox"/> Paints	<input type="checkbox"/> Parking <input type="checkbox"/> Pet Store <input type="checkbox"/> Photographer <input type="checkbox"/> Pizza <input type="checkbox"/> Printing <input type="checkbox"/> Professional Service <input type="checkbox"/> Professional/Office <input type="checkbox"/> Real Estate <input type="checkbox"/> Recreation <input type="checkbox"/> Rental <input type="checkbox"/> Residential <input type="checkbox"/> Restaurant <input type="checkbox"/> Retail <input type="checkbox"/> Saddlery/Harness <input type="checkbox"/> Sporting Goods <input type="checkbox"/> Storage <input type="checkbox"/> Toys <input type="checkbox"/> Transportation <input type="checkbox"/> Travel <input type="checkbox"/> Upholstery <input type="checkbox"/> Utility <input type="checkbox"/> Variety <input type="checkbox"/> Video <input type="checkbox"/> Wallpaper <input type="checkbox"/> Warehouse <input type="checkbox"/> Wholesale	
Business Name:				
REQ Current Use:				
<input type="checkbox"/> Automotive <input type="checkbox"/> Bar/Tavern/Lounge <input type="checkbox"/> Car Wash <input type="checkbox"/> Church <input type="checkbox"/> Commercial <input type="checkbox"/> Convenience Store <input type="checkbox"/> Education/School <input type="checkbox"/> Fishery <input type="checkbox"/> Garage <input type="checkbox"/> Gas Station	<input type="checkbox"/> Grocery <input type="checkbox"/> Highway/Tourist Service <input type="checkbox"/> Hotel/Motel <input type="checkbox"/> Hunting <input type="checkbox"/> Industrial <input type="checkbox"/> Investment <input type="checkbox"/> Laundromat <input type="checkbox"/> Manufactured Home <input type="checkbox"/> Manufactured Home Park <input type="checkbox"/> Manufacturing	<input type="checkbox"/> Medical/Dental <input type="checkbox"/> Meeting Hall <input type="checkbox"/> Mini-Storage <input type="checkbox"/> Mixed Use <input type="checkbox"/> Multi-Family <input type="checkbox"/> Nursery <input type="checkbox"/> Nursing Home <input type="checkbox"/> Office <input type="checkbox"/> Other <input type="checkbox"/> Place of Worship	<input type="checkbox"/> Plantable <input type="checkbox"/> Ranch <input type="checkbox"/> Recreational <input type="checkbox"/> Residential <input type="checkbox"/> Restaurant <input type="checkbox"/> Retail <input type="checkbox"/> Retreat <input type="checkbox"/> RV Park <input type="checkbox"/> See Remarks <input type="checkbox"/> Services	<input type="checkbox"/> Single Family <input type="checkbox"/> Subdivision <input type="checkbox"/> Tree Farm <input type="checkbox"/> Truck Garage <input type="checkbox"/> Vineyard <input type="checkbox"/> Warehouse <input type="checkbox"/> Wholesale
Possible Use:				
<input type="checkbox"/> Automotive <input type="checkbox"/> Commercial <input type="checkbox"/> Convenience Store <input type="checkbox"/> Education/School <input type="checkbox"/> Farm <input type="checkbox"/> Fishing	<input type="checkbox"/> Gas Station <input type="checkbox"/> Grocery <input type="checkbox"/> Horses <input type="checkbox"/> Hotel/Motel <input type="checkbox"/> Hunting <input type="checkbox"/> Laundromat	<input type="checkbox"/> Livestock <input type="checkbox"/> Manufactured Home <input type="checkbox"/> Manufacturing <input type="checkbox"/> Other <input type="checkbox"/> Place of Worship <input type="checkbox"/> Professional Service	<input type="checkbox"/> Professional/Office <input type="checkbox"/> Recreational <input type="checkbox"/> Residential <input type="checkbox"/> Residential Lots <input type="checkbox"/> Restaurant <input type="checkbox"/> Retail	<input type="checkbox"/> See Remarks <input type="checkbox"/> Warehouse <input type="checkbox"/> Wholesale
REQ Year Built:		Stories Total:		

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Legal and Tax

REQ Tax ID: _____ **Tax Year:** _____ **Total Taxes:** _____

Tax Annual Amount Description:

<input type="checkbox"/> Exemptions	<input type="checkbox"/> No Exemptions	<input type="checkbox"/> Returning Veterans
<input type="checkbox"/> Homestead Improve	<input type="checkbox"/> Owner Occupied	<input type="checkbox"/> Senior Freeze
<input type="checkbox"/> Homestead Senior	<input type="checkbox"/> Persons with Disabilities	<input type="checkbox"/> Veterans with Disabilities

Tax Legal Description:

Tax Exempt: ☐ Yes ☐ No **Property Assessment City Tax:** ☐ Yes ☐ No **Section:** _____

Details

Existing Sub Lease: ☐ Yes ☐ No

Existing Lease Type: ☐ Absolute Net ☐ CPI Adjustment ☐ Escalation Clause ☐ Gross
☐ Ground Lease ☐ Net ☐ NN ☐ NNN ☐ Oral ☐ Sub Lease

DESCRIPTION

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Description

Accessibility Features:

<input type="checkbox"/> Accessible Approach with Ramp	<input type="checkbox"/> Accessible Hallway(s)	<input type="checkbox"/> Grip-Accessible Features
<input type="checkbox"/> Accessible Bedroom	<input type="checkbox"/> Accessible Kitchen	<input type="checkbox"/> Lever Style Door Handles
<input type="checkbox"/> Accessible Central Living Area	<input type="checkbox"/> Accessible Kitchen Appliances	<input type="checkbox"/> Reinforced Floors
<input type="checkbox"/> Accessible Closets	<input type="checkbox"/> Accessible Stairway	<input type="checkbox"/> Safe Emergency Egress from Home
<input type="checkbox"/> Accessible Common Area	<input type="checkbox"/> Accessible Washer/Dryer	<input type="checkbox"/> Smart Technology
<input type="checkbox"/> Accessible Doors	<input type="checkbox"/> Adaptable Bathroom Walls	<input type="checkbox"/> Some Universal Design Features
<input type="checkbox"/> Accessible Electrical and Environmental Controls	<input type="checkbox"/> Adaptable for Elevator	<input type="checkbox"/> Stair Lift
<input type="checkbox"/> Accessible Elevator Installed	<input type="checkbox"/> Ceiling Track	<input type="checkbox"/> Standby Generator
<input type="checkbox"/> Accessible Entrance	<input type="checkbox"/> Central Living Area	<input type="checkbox"/> Therapeutic Whirlpool
<input type="checkbox"/> Accessible for Hearing-Impairment	<input type="checkbox"/> Common Area	<input type="checkbox"/> UD—Countertops
<input type="checkbox"/> Accessible Full Bath	<input type="checkbox"/> Customized Wheelchair Accessible	<input type="checkbox"/> Visitable
	<input type="checkbox"/> Enhanced Accessible	<input type="checkbox"/> Visitor Bathroom
	<input type="checkbox"/> Exterior Wheelchair Lift	<input type="checkbox"/> Walker-Accessible Stairs

Building Features:

<input type="checkbox"/> Basement	<input type="checkbox"/> Dock Lever(s)	<input type="checkbox"/> Front Desk	<input type="checkbox"/> Lobby	<input type="checkbox"/> Ramp
<input type="checkbox"/> Bathrooms	<input type="checkbox"/> Elevator(s)	<input type="checkbox"/> Gas Pump(s)	<input type="checkbox"/> None	<input type="checkbox"/> Reception
<input type="checkbox"/> Bike Storage	<input type="checkbox"/> Escalator(s)	<input type="checkbox"/> Hot Tub	<input type="checkbox"/> Other	<input type="checkbox"/> Sauna
<input type="checkbox"/> Cafeteria	<input type="checkbox"/> Fiber Optic	<input type="checkbox"/> Janitorial Services	<input type="checkbox"/> Overhead Crane	<input type="checkbox"/> Security System
<input type="checkbox"/> Coin Laundry	<input type="checkbox"/> Fire Alarm	<input type="checkbox"/> Kitchen Facilities	<input type="checkbox"/> Overhead Door(s)	<input type="checkbox"/> Signage
<input type="checkbox"/> Day Care	<input type="checkbox"/> Fire Escape	<input type="checkbox"/> Lighting	<input type="checkbox"/> Patio	<input type="checkbox"/> Storage
<input type="checkbox"/> Delivery Door	<input type="checkbox"/> Fitness Center	<input type="checkbox"/> Loading Dock	<input type="checkbox"/> Pool	<input type="checkbox"/> Wi-Fi

Ceiling Height: _____

Carport: ☐ Yes ☐ No **Carport Spaces:** _____

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REQ Construction Materials:

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Adobe | <input type="checkbox"/> Concrete | <input type="checkbox"/> Log | <input type="checkbox"/> Shingle Siding |
| <input type="checkbox"/> Aluminum Siding | <input type="checkbox"/> Ducts Professionally Air-Sealed | <input type="checkbox"/> Log Siding | <input type="checkbox"/> Slump Block |
| <input type="checkbox"/> Asbestos | <input type="checkbox"/> Exterior Duct-Work Is Insulated | <input type="checkbox"/> Low VOC Insulation | <input type="checkbox"/> Spray Foam Insulation |
| <input type="checkbox"/> Asphalt | <input type="checkbox"/> Fiber Cement | <input type="checkbox"/> Masonite | <input type="checkbox"/> Steel Siding |
| <input type="checkbox"/> Attic/Crawl Hatchway(s) Insulated | <input type="checkbox"/> Fiberglass Siding | <input type="checkbox"/> Metal Siding | <input type="checkbox"/> Stone |
| <input type="checkbox"/> Batts Insulation | <input type="checkbox"/> Foam Insulation | <input type="checkbox"/> Natural Building | <input type="checkbox"/> Stone Veneer |
| <input type="checkbox"/> Block | <input type="checkbox"/> Frame | <input type="checkbox"/> Other | <input type="checkbox"/> Straw |
| <input type="checkbox"/> Blown-In Insulation | <input type="checkbox"/> Glass | <input type="checkbox"/> Plaster | <input type="checkbox"/> Stucco |
| <input type="checkbox"/> Board & Batten Siding | <input type="checkbox"/> HardiPlank Type | <input type="checkbox"/> Radiant Barrier | <input type="checkbox"/> Synthetic Stucco |
| <input type="checkbox"/> Brick | <input type="checkbox"/> ICAT Recessed Lighting | <input type="checkbox"/> Rammed Earth | <input type="checkbox"/> Unknown |
| <input type="checkbox"/> Brick Veneer | <input type="checkbox"/> ICFs (Insulated Concrete Forms) | <input type="checkbox"/> Recycled/Bio-Based Insulation | <input type="checkbox"/> Vertical Siding |
| <input type="checkbox"/> Cedar | <input type="checkbox"/> Lap Siding | <input type="checkbox"/> Redwood Siding | <input type="checkbox"/> Vinyl Siding |
| <input type="checkbox"/> Cement Siding | | <input type="checkbox"/> See Remarks | <input type="checkbox"/> Wood Siding |
| <input type="checkbox"/> Clapboard | | <input type="checkbox"/> Shake Siding | |

Fencing:

- | | | | | | |
|--------------------------------------|---------------------------------------|------------------------------------|--|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> Back Yard | <input type="checkbox"/> Cross Fenced | <input type="checkbox"/> Gate | <input type="checkbox"/> Partial | <input type="checkbox"/> Security | <input type="checkbox"/> Vinyl |
| <input type="checkbox"/> Barbed Wire | <input type="checkbox"/> Electric | <input type="checkbox"/> Invisible | <input type="checkbox"/> Partial Cross | <input type="checkbox"/> See Remarks | <input type="checkbox"/> Wire |
| <input type="checkbox"/> Block | <input type="checkbox"/> Fenced | <input type="checkbox"/> Masonry | <input type="checkbox"/> Perimeter | <input type="checkbox"/> Slump Stone | <input type="checkbox"/> Wood |
| <input type="checkbox"/> Brick | <input type="checkbox"/> Front Yard | <input type="checkbox"/> None | <input type="checkbox"/> Pipe | <input type="checkbox"/> Split Rail | <input type="checkbox"/> Wrought Iron |
| <input type="checkbox"/> Chain Link | <input type="checkbox"/> Full | <input type="checkbox"/> Other | <input type="checkbox"/> Privacy | <input type="checkbox"/> Stone | |

Flooring:

- | | | | | |
|---------------------------------------|--|--|---|--------------------------------------|
| <input type="checkbox"/> Adobe | <input type="checkbox"/> Cork | <input type="checkbox"/> Hardwood | <input type="checkbox"/> Pavers | <input type="checkbox"/> Sustainable |
| <input type="checkbox"/> Bamboo | <input type="checkbox"/> CRI Green Label | <input type="checkbox"/> Laminate | <input type="checkbox"/> Plank | <input type="checkbox"/> Terrazzo |
| <input type="checkbox"/> Brick | <input type="checkbox"/> Plus Certified Carpet | <input type="checkbox"/> Linoleum | <input type="checkbox"/> Reclaimed Wood | <input type="checkbox"/> Tile |
| <input type="checkbox"/> Carpet | <input type="checkbox"/> Dirt | <input type="checkbox"/> Luxury Vinyl | <input type="checkbox"/> See Remarks | <input type="checkbox"/> Varies |
| <input type="checkbox"/> Carpeting | <input type="checkbox"/> FloorScore | <input type="checkbox"/> Marble | <input type="checkbox"/> Simulated Wood | <input type="checkbox"/> Vinyl |
| <input type="checkbox"/> Ceramic Tile | <input type="checkbox"/> Certified Flooring | <input type="checkbox"/> None | <input type="checkbox"/> Slate | <input type="checkbox"/> Wood |
| <input type="checkbox"/> Clay | <input type="checkbox"/> FSC or SFI Certified | <input type="checkbox"/> Other | <input type="checkbox"/> Softwood | |
| <input type="checkbox"/> Combination | <input type="checkbox"/> Source Hardwood | <input type="checkbox"/> Painted/Stained | <input type="checkbox"/> Stamped | |
| <input type="checkbox"/> Concrete | <input type="checkbox"/> Granite | <input type="checkbox"/> Parquet | <input type="checkbox"/> Stone | |

Foundation Details:

- | | | | | | |
|------------------------------------|---|--------------------------------------|---|-------------------------------|--------------------------------|
| <input type="checkbox"/> Block | <input type="checkbox"/> Brick/Mortar | <input type="checkbox"/> Combination | <input type="checkbox"/> Concrete Perimeter | <input type="checkbox"/> None | <input type="checkbox"/> Other |
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Pillar/Post/Pier | <input type="checkbox"/> Raised | <input type="checkbox"/> See Remarks | <input type="checkbox"/> Slab | <input type="checkbox"/> Stone |

Laundry Features:

- | | | | | |
|--------------------------------------|--|---|---|--|
| <input type="checkbox"/> 2nd Floor | <input type="checkbox"/> Electric Dryer Hookup | <input type="checkbox"/> In Kitchen | <input type="checkbox"/> Main Level | <input type="checkbox"/> See Remarks |
| <input type="checkbox"/> In Basement | <input type="checkbox"/> In Garage | <input type="checkbox"/> Laundry Chute | <input type="checkbox"/> Multiple Locations | <input type="checkbox"/> Sink |
| <input type="checkbox"/> In Bathroom | <input type="checkbox"/> Gas Dryer Hookup | <input type="checkbox"/> Laundry Closet | <input type="checkbox"/> None | <input type="checkbox"/> In Unit |
| <input type="checkbox"/> In Carport | <input type="checkbox"/> In Hall | <input type="checkbox"/> Laundry Room | <input type="checkbox"/> Other | <input type="checkbox"/> Upper Level |
| <input type="checkbox"/> Common Area | <input type="checkbox"/> Inside | <input type="checkbox"/> Lower Level | <input type="checkbox"/> Outside | <input type="checkbox"/> Washer Hookup |

Parking Total:

Security Features:

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> 24 Hour Security | <input type="checkbox"/> Firewall(s) | <input type="checkbox"/> Security Fence | <input type="checkbox"/> See Remarks |
| <input type="checkbox"/> Building Security | <input type="checkbox"/> Gated Community | <input type="checkbox"/> Security Gate | <input type="checkbox"/> Smoke Detector(s) |
| <input type="checkbox"/> Carbon Monoxide Detector(s) | <input type="checkbox"/> Gated with Guard | <input type="checkbox"/> Security Guard | <input type="checkbox"/> Varies by Unit |
| <input type="checkbox"/> Closed Circuit Camera(s) | <input type="checkbox"/> Key Card Entry | <input type="checkbox"/> Security Lights | <input type="checkbox"/> Window Bars |
| <input type="checkbox"/> Fire Alarm | <input type="checkbox"/> Other | <input type="checkbox"/> Security Service | <input type="checkbox"/> Window Bars with Quick Release |
| <input type="checkbox"/> Fire Escape | <input type="checkbox"/> Panic Alarm | <input type="checkbox"/> Security System | |
| <input type="checkbox"/> Fire Sprinkler System | <input type="checkbox"/> Prewired | <input type="checkbox"/> Security System Leased | |
| | <input type="checkbox"/> Secured Garage/Parking | <input type="checkbox"/> Security System Owned | |

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Topography: ☐ Flat ☐ Flood Plain ☐ High Ground ☐ Hillside ☐ Hilly ☐ Level
☐ Low ☐ Rolling ☐ Sloping ☐ Steep ☐ Terraced

Waterfront: ☐ Yes ☐ No

Waterfront Features:

<input type="checkbox"/> Beach Access	<input type="checkbox"/> Lagoon	<input type="checkbox"/> Ocean Access	<input type="checkbox"/> Seawall
<input type="checkbox"/> Beach Front	<input type="checkbox"/> Lake	<input type="checkbox"/> Ocean Front	<input type="checkbox"/> Stream
<input type="checkbox"/> Canal Access	<input type="checkbox"/> Lake Front	<input type="checkbox"/> Pond	<input type="checkbox"/> Waterfront
<input type="checkbox"/> Canal Front	<input type="checkbox"/> Lake Privileges	<input type="checkbox"/> River Access	<input type="checkbox"/> River
<input type="checkbox"/> Creek	<input type="checkbox"/> Navigable Water	<input type="checkbox"/> River Front	<input type="checkbox"/> Spring

Water Body Name:

ADDITIONAL INFORMATION

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Additional Information

Appliances:

<input type="checkbox"/> Appliances—Energy Star Qualified	<input type="checkbox"/> Microwave	<input type="checkbox"/> Refrigerator—Built In
<input type="checkbox"/> Appliances—Stainless Steel	<input type="checkbox"/> None	<input type="checkbox"/> Refrigerator—Energy Star Qualified
<input type="checkbox"/> Cooktop	<input type="checkbox"/> Other	<input type="checkbox"/> Refrigerator—Free Standing
<input type="checkbox"/> Cooktop—Electric	<input type="checkbox"/> Oven	<input type="checkbox"/> Trash Compactor
<input type="checkbox"/> Cooktop—Gas	<input type="checkbox"/> Oven—Built In Electric	<input type="checkbox"/> Vented Exhaust Fan
<input type="checkbox"/> Cooktop—Induction	<input type="checkbox"/> Oven—Built In Gas	<input type="checkbox"/> Wall Oven
<input type="checkbox"/> Cooktop—Propane	<input type="checkbox"/> Oven—Convection	<input type="checkbox"/> Warming Drawer
<input type="checkbox"/> Dishwasher	<input type="checkbox"/> Oven—Double	<input type="checkbox"/> Washer
<input type="checkbox"/> Dishwasher—Energy Star Qualified	<input type="checkbox"/> Oven—Electric	<input type="checkbox"/> Washer—Energy Star Qualified
<input type="checkbox"/> Dishwasher—Portable	<input type="checkbox"/> Oven—Free Standing Electric	<input type="checkbox"/> Washer/Dryer
<input type="checkbox"/> Disposal	<input type="checkbox"/> Oven—Free Standing Gas	<input type="checkbox"/> Washer/Dryer Stacked
<input type="checkbox"/> Down Draft	<input type="checkbox"/> Oven—Gas	<input type="checkbox"/> Water Heater
<input type="checkbox"/> Dryer	<input type="checkbox"/> Oven—Self Cleaning	<input type="checkbox"/> Water Heater—Additional
<input type="checkbox"/> Dryer—Energy Star Qualified	<input type="checkbox"/> Propane Water Heater	<input type="checkbox"/> Water Heater—Electric
<input type="checkbox"/> Exhaust Fan	<input type="checkbox"/> Range	<input type="checkbox"/> Water Heater—Energy Star Qualified
<input type="checkbox"/> Freezer	<input type="checkbox"/> Range Hood	<input type="checkbox"/> Water Heater—Gas
<input type="checkbox"/> Freezer—Built In	<input type="checkbox"/> Range—Built In	<input type="checkbox"/> Water Heater—Solar
<input type="checkbox"/> Freezer—Energy Star Qualified	<input type="checkbox"/> Range—Built In Electric	<input type="checkbox"/> Water Heater—Tankless
<input type="checkbox"/> Freezer—Freestanding	<input type="checkbox"/> Range—Built In Gas	<input type="checkbox"/> Water Purifier
<input type="checkbox"/> Hot Water—Instant	<input type="checkbox"/> Range—Electric	<input type="checkbox"/> Water Softener
<input type="checkbox"/> Hot Water—Solar	<input type="checkbox"/> Range—Free Standing	<input type="checkbox"/> Water Softener Rented
<input type="checkbox"/> Humidifier	<input type="checkbox"/> Range—Free Standing Electric	<input type="checkbox"/> Wine Cooler
<input type="checkbox"/> Ice Maker	<input type="checkbox"/> Range—Free Standing Gas	<input type="checkbox"/> Wine Refrigerator
<input type="checkbox"/> Ice Maker—Plumbed For	<input type="checkbox"/> Range—Gas	<input type="checkbox"/> Wine/Bar Fridge
<input type="checkbox"/> Indoor Grill	<input type="checkbox"/> Refrigerator	

Frontage Length:

Green Energy Efficient:

<input type="checkbox"/> Appliances	<input type="checkbox"/> HVAC	<input type="checkbox"/> Lighting	<input type="checkbox"/> Solar	<input type="checkbox"/> Windows
<input type="checkbox"/> Construction	<input type="checkbox"/> Incentives	<input type="checkbox"/> Low-Flow Features	<input type="checkbox"/> Thermostat	
<input type="checkbox"/> Doors	<input type="checkbox"/> Insulation	<input type="checkbox"/> NGBS	<input type="checkbox"/> Water Heater	
<input type="checkbox"/> Exposure/Shade	<input type="checkbox"/> LEED for Homes	<input type="checkbox"/> Roof	<input type="checkbox"/> Wind	

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REQ Number of Buildings:	Number of Drive In Doors:	Number of Loading Docks:	
Other Equipment:			
<input type="checkbox"/> Air Purifier	<input type="checkbox"/> Fuel Tank(s)	<input type="checkbox"/> Livestock Equipment	<input type="checkbox"/> Satellite Dish
<input type="checkbox"/> Call Listing Agent	<input type="checkbox"/> Generator	<input type="checkbox"/> Negotiable	<input type="checkbox"/> TV Antenna
<input type="checkbox"/> Compressor	<input type="checkbox"/> Home Theater	<input type="checkbox"/> None	<input type="checkbox"/> Varies by Unit
<input type="checkbox"/> DC Well Pump	<input type="checkbox"/> Intercom	<input type="checkbox"/> Orchard Equipment	
<input type="checkbox"/> Dehumidifier	<input type="checkbox"/> Irrigation Equipment	<input type="checkbox"/> Other	
<input type="checkbox"/> Farm Equipment	<input type="checkbox"/> List Available	<input type="checkbox"/> Rotary Antenna	
Ownership Type: <input type="checkbox"/> Bank <input type="checkbox"/> Government <input type="checkbox"/> Owner by Contract <input type="checkbox"/> Private <input type="checkbox"/> Relocation			
Road Frontage Type: <input type="checkbox"/> Alley <input type="checkbox"/> City Street <input type="checkbox"/> Country Road <input type="checkbox"/> Easement <input type="checkbox"/> Freeway <input type="checkbox"/> Highway <input type="checkbox"/> Interstate <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Private Road <input type="checkbox"/> See Remarks <input type="checkbox"/> State Road <input type="checkbox"/> Unimproved			
Road Surface Type:			
<input type="checkbox"/> Aggregate	<input type="checkbox"/> Chip and Seal	<input type="checkbox"/> Dirt	<input type="checkbox"/> None <input type="checkbox"/> Paver Block <input type="checkbox"/> Unimproved
<input type="checkbox"/> Asphalt	<input type="checkbox"/> Concrete	<input type="checkbox"/> Gravel	<input type="checkbox"/> Other <input type="checkbox"/> See Remarks
<input type="checkbox"/> Brick	<input type="checkbox"/> Deed Restrictions	<input type="checkbox"/> No Mobile Homes	<input type="checkbox"/> Paved <input type="checkbox"/> Subdivision

UTILITIES, ASSUMPTIONS, & FINANCIAL INFORMATION

AGENT & STATUS INFO	GENERAL INFORMATION	DESCRIPTION	ADDITIONAL INFORMATION
UTILITIES, ASSUMPTIONS, & FINANCIAL INFORMATION	ROOMS & BATHS	REMARKS	LOCKBOX

Utilities			
Cooling:			
<input type="checkbox"/> Attic Fan	<input type="checkbox"/> Evaporative Cooling	<input type="checkbox"/> Other	<input type="checkbox"/> Window Unit(s)
<input type="checkbox"/> Ceiling Fan(s)	<input type="checkbox"/> Exhaust Fan	<input type="checkbox"/> Power Roof Vents	<input type="checkbox"/> Zoned
<input type="checkbox"/> Central Air	<input type="checkbox"/> Gas	<input type="checkbox"/> Roof Turbine(s)	
<input type="checkbox"/> Dual	<input type="checkbox"/> Geothermal	<input type="checkbox"/> Separate Meters	
<input type="checkbox"/> Ductless	<input type="checkbox"/> Heat Pump	<input type="checkbox"/> Varies by Unit	
<input type="checkbox"/> Electric	<input type="checkbox"/> Humidity Control	<input type="checkbox"/> Wall Unit(s)	
<input type="checkbox"/> Energy Star	<input type="checkbox"/> Multi Units	<input type="checkbox"/> Wall/Window Unit(s)	
<input type="checkbox"/> Qualified Equipment	<input type="checkbox"/> None	<input type="checkbox"/> Whole House Fan	
REQ Electric: <input type="checkbox"/> Single Phase <input type="checkbox"/> 3 Phase <input type="checkbox"/> 4 Phase <input type="checkbox"/> 220 Volts <input type="checkbox"/> 440 Volts <input type="checkbox"/> Ameren <input type="checkbox"/> Other			
Heating:			
<input type="checkbox"/> Baseboard	<input type="checkbox"/> Forced Air	<input type="checkbox"/> Natural Gas	<input type="checkbox"/> Radiant Floor
<input type="checkbox"/> Coal	<input type="checkbox"/> Gas	<input type="checkbox"/> Oil	<input type="checkbox"/> Solar
<input type="checkbox"/> Dual Fuel System	<input type="checkbox"/> Geothermal	<input type="checkbox"/> Other	<input type="checkbox"/> Space Heater
<input type="checkbox"/> Ductless	<input type="checkbox"/> Gravity	<input type="checkbox"/> Other/None	<input type="checkbox"/> Steam
<input type="checkbox"/> Electric	<input type="checkbox"/> Heat Pump	<input type="checkbox"/> Propane	<input type="checkbox"/> Varies by Unit
<input type="checkbox"/> Electricity Available	<input type="checkbox"/> Hot Water	<input type="checkbox"/> Radiant	<input type="checkbox"/> Wood
<input type="checkbox"/> Electronic Air Filter(s)	<input type="checkbox"/> HRV/ERV	<input type="checkbox"/> Radiant Ceiling	<input type="checkbox"/> Zoned
Utilities:			
<input type="checkbox"/> Cable Available	<input type="checkbox"/> Natural Gas Connected	<input type="checkbox"/> Propane	<input type="checkbox"/> Sewer Not Connected
<input type="checkbox"/> Cable Connected	<input type="checkbox"/> Natural Gas Not Available	<input type="checkbox"/> Propane Leased	<input type="checkbox"/> Underground Utilities
<input type="checkbox"/> Cable Not Available	<input type="checkbox"/> None	<input type="checkbox"/> Propane Owned	<input type="checkbox"/> Water Available
<input type="checkbox"/> Electricity Available	<input type="checkbox"/> Other	<input type="checkbox"/> See Remarks	<input type="checkbox"/> Water Connected
<input type="checkbox"/> Electricity Connected	<input type="checkbox"/> Phone Available	<input type="checkbox"/> Sewer Available	<input type="checkbox"/> Water Not Available
<input type="checkbox"/> Electricity Not Available	<input type="checkbox"/> Phone Connected	<input type="checkbox"/> Sewer Connected	
<input type="checkbox"/> Natural Gas Available	<input type="checkbox"/> Phone Not Available	<input type="checkbox"/> Sewer Not Available	

AGENT & STATUS INFO	GENERAL INFORMATION	DESCRIPTION	ADDITIONAL INFORMATION
UTILITIES, ASSUMPTIONS, & FINANCIAL INFORMATION		ROOMS & BATHS	REMARKS
LOCKBOX			
Sewer Main Diameter: <input type="checkbox"/> 4" Sewer Main <input type="checkbox"/> 6" Sewer Main <input type="checkbox"/> 8" Sewer Main <input type="checkbox"/> 10" Sewer Main <input type="checkbox"/> 12" Sewer Main <input type="checkbox"/> Over 12" Sewer Main			
Water Main Diameter: <input type="checkbox"/> 1" Water Main <input type="checkbox"/> 2" Water Main <input type="checkbox"/> 4" Water Main <input type="checkbox"/> 6" Water Main <input type="checkbox"/> 8" Water Main <input type="checkbox"/> 10" Water Main <input type="checkbox"/> 12" Water Main <input type="checkbox"/> Over 10" Water Main <input type="checkbox"/> Over 12" Water Main			
Water Source: <input type="checkbox"/> Cistern <input type="checkbox"/> Community <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Private <input type="checkbox"/> Public <input type="checkbox"/> See Remarks <input type="checkbox"/> Shared Well <input type="checkbox"/> Spring <input type="checkbox"/> Well			
Assumptions			
<div> <div> <div>REQ</div> <div>Disclosures:</div> </div> <div> <div><input type="checkbox"/> Agent Owned</div> <div><input type="checkbox"/> Asbestos</div> <div><input type="checkbox"/> Building Conversion</div> <div><input type="checkbox"/> Code Compliance Required</div> <div><input type="checkbox"/> Condo Development Created Prior 9/28/83</div> <div><input type="checkbox"/> Condo Development Created After 9/28/83</div> <div><input type="checkbox"/> Drainage Assessment</div> <div><input type="checkbox"/> Easements</div> <div><input type="checkbox"/> Environmental Disclosure Available</div> </div> <div> <div><input type="checkbox"/> Farm Implements Lease</div> <div><input type="checkbox"/> First Refusal Required</div> <div><input type="checkbox"/> Flood Plain No</div> <div><input type="checkbox"/> Flood Plain Yes</div> <div><input type="checkbox"/> Historic Restriction</div> <div><input type="checkbox"/> HOA/Condo Disclosure Available</div> <div><input type="checkbox"/> Hunting Lease</div> <div><input type="checkbox"/> Land Sale Disclosure Available</div> <div><input type="checkbox"/> Lead Paint</div> <div><input type="checkbox"/> Mineral Rights Lease</div> </div> <div> <div><input type="checkbox"/> Mold</div> <div><input type="checkbox"/> No Other Known Restrictions</div> <div><input type="checkbox"/> None</div> <div><input type="checkbox"/> Occupancy Permit Required</div> <div><input type="checkbox"/> Original Sale Certificate Required</div> <div><input type="checkbox"/> Other</div> <div><input type="checkbox"/> Resale Certificate Required</div> <div><input type="checkbox"/> Sale Certificate Not Required</div> </div> <div> <div><input type="checkbox"/> See Seller's Disclosure</div> <div><input type="checkbox"/> Seller Property Disclosure</div> <div><input type="checkbox"/> Septic Disclosure</div> <div><input type="checkbox"/> Some Equipment</div> <div><input type="checkbox"/> Subject to Lease</div> <div><input type="checkbox"/> Terre du Lac</div> <div><input type="checkbox"/> Unknown</div> <div><input type="checkbox"/> Unpaid Special Assessment</div> <div><input type="checkbox"/> Year Built Unknown</div> </div> </div>			
Easement Type: <input type="checkbox"/> Other <input type="checkbox"/> Road/Right of Way <input type="checkbox"/> Utility			
Exclusions: <input type="checkbox"/> Crops <input type="checkbox"/> Hunting Rights <input type="checkbox"/> Mineral Rights			
Inclusions:			
<div> <div><input type="checkbox"/> Building</div> <div><input type="checkbox"/> Business</div> <div><input type="checkbox"/> Crops</div> </div> <div> <div><input type="checkbox"/> Equipment</div> <div><input type="checkbox"/> Fixtures</div> <div><input type="checkbox"/> Hunting Rights</div> </div> <div> <div><input type="checkbox"/> Inventory</div> <div><input type="checkbox"/> Land</div> <div><input type="checkbox"/> Livestock</div> </div> <div> <div><input type="checkbox"/> Mineral Rights if Owned</div> <div><input type="checkbox"/> Other—Contact Agent</div> </div> <div> <div><input type="checkbox"/> Personal Property</div> </div>			
Financials			
<div> <div>REQ</div> <div>Listing Terms:</div> </div> <div> <div><input type="checkbox"/> 1031 Exchange</div> <div><input type="checkbox"/> All Inclusive Trust Deed</div> <div><input type="checkbox"/> Assumable</div> <div><input type="checkbox"/> Cash</div> <div><input type="checkbox"/> Contract</div> <div><input type="checkbox"/> Conventional</div> <div><input type="checkbox"/> Existing Bonds</div> <div><input type="checkbox"/> FHA</div> <div><input type="checkbox"/> FHA 203 (b)</div> <div><input type="checkbox"/> FHA 203 (k)</div> <div><input type="checkbox"/> Land Use Fee</div> </div> <div> <div><input type="checkbox"/> Lease Back</div> <div><input type="checkbox"/> Lease Option</div> <div><input type="checkbox"/> Lease Purchase</div> <div><input type="checkbox"/> Lien Release</div> <div><input type="checkbox"/> Other</div> <div><input type="checkbox"/> Owner May Carry</div> <div><input type="checkbox"/> Owner Pay Points</div> <div><input type="checkbox"/> Owner Will Carry</div> <div><input type="checkbox"/> Private</div> <div><input type="checkbox"/> Private Financing Available</div> <div><input type="checkbox"/> Relocation Property</div> </div> <div> <div><input type="checkbox"/> Sell as Entity</div> <div><input type="checkbox"/> Seller Equity Share</div> <div><input type="checkbox"/> Seller Financing</div> <div><input type="checkbox"/> Special Funding</div> <div><input type="checkbox"/> Submit</div> <div><input type="checkbox"/> Trade</div> <div><input type="checkbox"/> Trust Conveyance</div> <div><input type="checkbox"/> Trust Deed</div> <div><input type="checkbox"/> USDA</div> <div><input type="checkbox"/> VA Loan</div> </div>			
Possession:			
<div> <div><input type="checkbox"/> Close of Escrow</div> <div><input type="checkbox"/> Close Plus 1 Day</div> <div><input type="checkbox"/> Close Plus 2 Days</div> <div><input type="checkbox"/> Close Plus 3 Days</div> </div> <div> <div><input type="checkbox"/> Close Plus 3 to 5 Days</div> <div><input type="checkbox"/> Close Plus 30 Days</div> <div><input type="checkbox"/> Negotiable (Possession)</div> <div><input type="checkbox"/> Other (Possession)</div> </div> <div> <div><input type="checkbox"/> Rental Agreement</div> <div><input type="checkbox"/> See Remarks (Possession)</div> <div><input type="checkbox"/> Seller Rent Back</div> <div><input type="checkbox"/> Subject to Tenant Rights</div> </div> <div> <div><input type="checkbox"/> Specific Date</div> </div>			
Second Mortgage Y/N:		Net Operating Income:	
		<div> <div>REQ</div> <div>Gross Income:</div> </div>	

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UTILITIES, ASSUMPTIONS, & FINANCIAL INFORMATION	ROOMS & BATHS	REMARKS	LOCKBOX

Other Expense:

Owner Pays:

- | | | | |
|--|--|---|---------------------------------------|
| <input type="checkbox"/> All Utilities | <input type="checkbox"/> Grounds Care | <input type="checkbox"/> Other | <input type="checkbox"/> Sewer |
| <input type="checkbox"/> Association Fees | <input type="checkbox"/> Hot Water | <input type="checkbox"/> Other Tax | <input type="checkbox"/> Snow Removal |
| <input type="checkbox"/> Cable TV | <input type="checkbox"/> HVAC Maintenance | <input type="checkbox"/> Parking Fee | <input type="checkbox"/> Taxes |
| <input type="checkbox"/> Common Area Maintenance | <input type="checkbox"/> Insurance | <input type="checkbox"/> Pest Control | <input type="checkbox"/> Telephone |
| <input type="checkbox"/> Earthquake Insurance | <input type="checkbox"/> Internet | <input type="checkbox"/> Pool Maintenance | <input type="checkbox"/> Trash |
| <input type="checkbox"/> Electricity | <input type="checkbox"/> Janitorial Service | <input type="checkbox"/> Repairs | <input type="checkbox"/> Utilities |
| <input type="checkbox"/> Exterior Maintenance | <input type="checkbox"/> Maintenance Structure | <input type="checkbox"/> Roof | <input type="checkbox"/> Water |
| <input type="checkbox"/> Gardener | <input type="checkbox"/> Management | <input type="checkbox"/> Security | |
| <input type="checkbox"/> Gas | <input type="checkbox"/> None | <input type="checkbox"/> See Remarks | |

Tenant Pays:

- | | | | |
|--|--|---|---------------------------------------|
| <input type="checkbox"/> All Utilities | <input type="checkbox"/> Grounds Care | <input type="checkbox"/> Other | <input type="checkbox"/> Sewer |
| <input type="checkbox"/> Association Fees | <input type="checkbox"/> Hot Water | <input type="checkbox"/> Other Tax | <input type="checkbox"/> Snow Removal |
| <input type="checkbox"/> Cable TV | <input type="checkbox"/> HVAC Maintenance | <input type="checkbox"/> Parking Fee | <input type="checkbox"/> Taxes |
| <input type="checkbox"/> Common Area Maintenance | <input type="checkbox"/> Insurance | <input type="checkbox"/> Pest Control | <input type="checkbox"/> Telephone |
| <input type="checkbox"/> Earthquake Insurance | <input type="checkbox"/> Internet | <input type="checkbox"/> Pool Maintenance | <input type="checkbox"/> Trash |
| <input type="checkbox"/> Electricity | <input type="checkbox"/> Janitorial Service | <input type="checkbox"/> Repairs | <input type="checkbox"/> Utilities |
| <input type="checkbox"/> Exterior Maintenance | <input type="checkbox"/> Maintenance Structure | <input type="checkbox"/> Roof | <input type="checkbox"/> Water |
| <input type="checkbox"/> Gardener | <input type="checkbox"/> Management | <input type="checkbox"/> Security | |
| <input type="checkbox"/> Gas | <input type="checkbox"/> None | <input type="checkbox"/> See Remarks | |

Seller Consider Concession: ☐ Yes ☐ No

REMARKS

AGENT & STATUS INFO	GENERAL INFORMATION	DESCRIPTION	ADDITIONAL INFORMATION
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Remarks

Public Remarks:

Agent Only Remarks:

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Showing

Directions:

Showing Instructions:

REQ Showing Requirements:

☐ 24 Hour Notice
 ☐ Combination Lock Box
 ☐ No Lockbox
 ☐ Show with Contract

☐ Appointment Only
 ☐ Day Sleeper
 ☐ No Sign
 ☐ Showing Service

☐ Boundary Lines Marked
 ☐ Do Not Disturb Tenant
 ☐ Occupied
 ☐ Sign

☐ Builder Display Open
 ☐ Do Not Show
 ☐ Pet(s) on Premises
 ☐ Text Listing Agent

☐ Call Listing Agent
 ☐ Email Listing Agent
 ☐ Register and Show
 ☐ To Be Built

☐ Call Listing Office
 ☐ Key in Office
 ☐ Restricted Hours
 ☐ Under Construction

☐ Call Manager
 ☐ List Agent Accompany
 ☐ Security System
 ☐ Vacant

☐ Call Owner
 ☐ Lockbox
 ☐ See Remarks

☐ Call Tenant
 ☐ Must Call
 ☐ Show at Will

Showing Contact Phone:

Showing Contact Type: ☐ Listing Agent ☐ Listing Office ☐ Occupant ☐ Showing Service

Offer URL:

Virtual Tour URL Unbranded:

Syndication

REQ Publish to Internet: ☐ Yes ☐ No

REQ Internet Address Display: ☐ Yes ☐ No

REQ Internet Automated Valuation Display: ☐ Yes ☐ No

REQ Internet Consumer Comment: ☐ Yes ☐ No

LOCKBOX

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Lockbox Information

Lockbox Description: ☐ Other ☐ Sentrilock ☐ Sentrilock and to Supra ☐ Supra

Lockbox Location: ☐ Call Listing Agent ☐ Call Listing Office ☐ Front Door ☐ Front Gate ☐ Garage Door

☐ Gas Meter ☐ Rear Door ☐ See Remarks ☐ Side Door ☐ Side Gate ☐ Sign Post ☐ Vault ☐ Water Pipe

Lockbox Serial Number: