

MARIS

Address Search – Matrix

1. On the Matrix home page, locate the search widget. This widget searches across property types and statuses so it is the most direct option for finding a property in the MLS.

The screenshot shows the Matrix website interface. At the top is a blue navigation bar with the Matrix logo and menu items: MY MATRIX, SEARCH, ROSTER, STATS, FINANCE, INPUT, REALIST TAX, MARKET REPORTS, and LINKS. Below the navigation bar is a search input field with a question mark icon and the placeholder text "Enter Shorthand or MLS#". The main content area is divided into several sections: "News & Alerts" with a link to "Jun 2 - MLS Q3-2023 Invoice"; "My Favorite Searches" with a list of search criteria and "Manage" links; "Market Watch" with a bar chart showing various listing statuses and counts; and a "Search" widget highlighted with a red box. The search widget contains input fields for St #, St Name, St Suffix, City, Unit, St Dir, Zip, and State, along with a "Search" button. Below the search widget is a "My Carts" section.

2. Enter the parts of the address you know, leaving all others blank. Entering just the street number is **usually** enough to get the result you are looking for since Active listings pull to the top of the results list.
3. If you are not sure how a listing is spelled or if a street name is abbreviated like a state route, highway, et al, use the asterisk as a wild card for the part you are not sure of.
 - a. Example: State Highway 162 use * 162
4. Click Search which will take you to the single-line results view.